

Yorkshire and The Humber Strategic Health Authority

4 July 2006

Report of the Chief Executive

Corporate Policies

Introduction

Amongst the decisions reserved to the Board is the approval of management policies, including personnel policies. Those policies and procedures that are approved are deemed to be integral to the Authority's Standing Orders and Standing Financial Instructions (ref. S.O 6).

Corporate Policies

Standing Orders require the development of specific policies that make explicit the obligations on the organisation and on individual staff in order to ensure compliance with the Authority's framework of governance.

The Authority's Corporate Governance Manual incorporates Codes of Conduct and Accountability that apply throughout the NHS and/or wider public sector.

The principal corporate policies are those prescribing the standards of business conduct and notification of potential conflicting interests. Drafts of these policies are attached for consideration (annex 1).

Pending the development of such further corporate policies as are required, it is proposed that SHA staff continue to act in accordance with the policies in operation within the three former SHA areas. All policies so adopted will be superseded by those approved by the Authority.

Health and Safety Policies

The three former SHAs operated different health and safety policies, specific to their individual sites. During the transition, the Facilities sub-group has been reviewing existing health and safety policies and procedures. Where appropriate, as new policies are developed, they will be put to the Board for approval. In the interim, it is proposed that policies approved by the former SHAs will remain in operation on the respective sites.

Communications and Induction

Policies approved by the Authority will be publicised and made available to all staff via the website. Consideration will be given to the development of an

induction programme, which could include key aspects of governance and policy familiarisation.

Recommendation

The Authority is asked to approve the attached policies.

Pending the development of the full range of policies and procedures for the new SHA, as an interim measure, the Authority is asked to adopt those policies in operation in the three former SHAs.

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